Act of 1969 Social Welfare Registration Act Memorandum of EPIDEMIOLOGICAL ASSOCIATION OF BANGLADESH PART I Memorandum of Association

For the purpose of registration of the EPIDEMIOLOGICAL ASSOCIATION OF BANGLADESH under the Social Welfare Registration Act of 1969, the following Memorandum of Association is made out:

- The name of the association shall be EPIDEMIOLOGICAL ASSOCIATION OF BANGLADESH, abbreviated as EPAB.
- The jurisdiction of the Association shall extend over the whole of Bangladesh.
- 3. Head Quarter/Branches:

The Head Quarter of the Association shall be at Dhaka, located temporarily at the premises of 53, Badda Nagar Lane, P.O. New Market, Dhaka-1205.

Its branches may be organized any where in Bangladesh.

4. Nature of the Association:

The association shall be professional, non-political, non-sectarian, non-profitable, voluntary and social in nature conducive to the cause of epidemiology.

5. Aims and Objectives:

- i. To promote dissemination and interchange of epidemiological knowledge and expertise as well as exchange of ideas with a view of closing the gap amongst the members of the Association and other professional groups.
- To promote the cause of control of preventable diseases and clinical epidemiology,
- iii. To promote awareness amongst the professionals and public for early recognition, detection of acute and chronic diseases and practice of primary and secondary prevention and promotion of health.
- iv. To promote public health movement in the country and strive to create suitable environment for healthful living, promoting growth and development of a healthier nation.

20 State of Secretary of Secret

- v. To promote humanitarian outlook, ethical standards and corporate spirit amongst the professionals.
- vi. Orient, strengthen and standardize the undergraduate and biostatistics, social medicine for catering the need of a of service to the community-aiming at prevention, cure
- vii. To establish relationship with other international and national health and social agencies and for that matter affiliated to any other organization having aims and Association.
- viii. To establish Health Foundation, formation of Trust and creation of Trust funds as and when considered necessary Association.
- ix. To collaborate and provide technical guidance and coordination to different health, social and welfare agencies as and when sought for.
- X. To stimulate and co-operate with those Government and non government Organizations (NGO's) and social organizations and institutions which are in line with the aims and objectives of the association.

Scope and Strategies of the Association:

The association will achieve the above objectives through:

- Promoting research in the field of public health conducive to the aims and objectives of the Association including socio-economic and environmental aspects related to health.
- ii. Arranging orientation training, certificate course, conference, lectures, talks, demonstrations and such other activities.
- iii. Publishing, books, booklets, leaflets, posters, articles, tape, feature film and other communication media/materials including health educative materials for the public including children and mothers.
- iv. Supporting efforts for epidemiological research through strengthening facilities (including laboratory) of organization/ institution.
- v. Provide advisory service and guidance to desirous organisation / institution /public.



- vi. Act as consultant, enter into contract with any organization- national, international to carry out research or other activities on behalf of the Association.
- vii. Performing all other rightful activities and lawful acts as may be incidental, necessary and conducive to the attainment of the objectives of the Association.
- viii. Net work with relevant national and international, both government and non-government organisations.
- 7. Income, Funds and Properties of the Association:

The property and income of the association whatsoever shall be utilized for the attainment of the objectives of the Association and no portion thereof should be divided among the members or ex-members of the Association in the form of bonus or dividend provided, however that nothing herein contained shall prevent payment in good faith of any remuneration to office staff of the Association in lieu of service rendered to or for the Association.

- In case of dissolution of the Association, the disposal of assets and liabilities if any shall be decided by the executive council.
- The following shall be the members of the first Executive Council.

	e de la companya del companya de la companya del companya de la co		12
i.	President	-	1
ii.	Vice-President	-	2
iii.	Treasurer		1
17.00	General Secretary	-	1
iv.	Joint Secretary	_	1
v.		_	1
vi.	Organizing Secretary Publication and Communication		
vii.		_	1
	Secretary	_	1
viii.	Scientific Secretary	_	6
ix.	Members		0
х.	Ex-Officio Member (Immediate		1
	Past General Secretary)	-	1
xi.	co onted Member	-	3
XT.	to be elected by E.C. III		
	its first meeting)		
	100 1110	Total:	19

10. We the undersigned whose names and address are described below are desirous of forming an association in pursuance of this memorandum of association and put our respective hands and signature as mentioned hereunder.

Wilder Control of Androdustrians Androdustrians

Profession & Designation

Hame & Address

- 1. prof. Abdul Quadir Khan MBBS;DPH;MPH. 53,Badda Hagar Lang, P.O. New Market Dhaka 1205 Tel.504176.
- 2. Prof. Jahan Ara Begum MBBS:DPH:HFH. 274/2, Elephant Pd. Dhaka - 1205. Tel. 603973.
- 3. Prof. Mahmmdur Rahman MBBS; DEH. House No 6, ED No 5 Dharmondi. R. A. Dhaka. Tel. 500900.
- 4. Dr. M.S.A.Mansur Ahmed MEBS, MFB. House No 46,Rd No 15 Block-D Banani. Tel. 607405.
- 5. Prof. Sadius Tahera Khanam.
 MBBS, MFH;
 PCPS; Dip. Epid.
 51\E Azm.Est. Dha-1205
 Tel. 508983.
- Dr. Shah Jalal.
 Ph.D
 1/10 Block-A. Flat 3.
 Pd No 5. Lalmatia Dha-1207.
 Tel.317210
- 7. Dr. Zakir Hussain. MBBS. DCM. Ph.D. Fortuna Apartment Indira Pd. Dhaka. Tel.
- Mr. Touhiduddin Ahmed.
 M.Sc; DAPE.
 D/3 IEDCR Staff Qr.
 Mahakhali, Dhaka-1212.
 Tel.600712.
- 9. Dr.Abdullah K.Baqui. M2ES;MPH;Dr.Ph. K.NO.34A.Rd.NO.10A Dhrm.R.A. Tel.816192
- 10. Dr. Mahmudor Pahman. MERS; MEMM. M.No9.Pd.No2.Esctor-4 Uttara, Dhaka.Tel.892223.

Epidemiology, Addl.Director General Health Services (Rtd) President-E.C. EPAS.

Pub. Health. Prof. Community Medicine. M.A.G.Osmani Medical College, Bythet. Vice-President-E.C. EPAB.

Epidemiology, Prof. Epidemiology, NIPSOM. Vice-President-E.C. EYAE.

Epidemiology, Asst. Frof. Epidemiology, NIFECM. Tressurer-E.C. EFAE.

Epidemiology (MCH)
Prof. MCH & Director
NIPSOM. General Secretary2.C. EPAE.

Anthropology, Asst, Prof. Anthropology, Jahangirnagar University. Joint Secretary-E.C. EPAB

Epidemiology, Director, Primary Health Care, Directorate Gen.of Health Serv. Organizing Secretary- E.C. EPAS.

Entomologist, Principal Scientific Officer, Med.Entom. Publication & Communication Secretary-E.C. EPAB.

Epidemiology, Project Director, Urban MCHFF Extension Project, I.C.D.D.E.B Scientific Secretary-E.C. EPAS

Epidemiology, Asst. Prof. Community Medicine, NIESCM. Member- 2.C. EPAB



PART II ARTICLES OF THE ASSOCIATION

1 INTERPRETATIONS:

In these articles of the Association (where not repugnant to the subject of context) the following words and expressions have the meanings hereinafter assigned to them respectively:

"The Association" means the "Epidemiological Association of Bangladesh", abbreviated as EPAB. "The Regulations" means the Regulations contained in these Articles of Association, with such modifications thereof or additions thereto as may from time to time be in force. "The Bye-laws" means the Bye-laws set=forth in the schedule hereto or other Bye-laws of the Association for the time being in force. "The Executive Council" means the Governing Body of the Association. "Branch" means a Branch constituted as hereafter provided. "Branch Executive Council" or "Council" when used in relation to a Branch, means the Governing Body of the Branch by whatever name the same may be called.

"Central Fund" means the fund received as annual subscription, sale proceeds, donation, grants or otherwise by the Association other than that of Trust Fund, direct or indirectly through its branches or other organizations and is accruable to the account of the Association to be operated by the Executive Council or any of its council members as may be provided hereinafter or decided from time to time by the Executive Council.

"Member" means the various categories of members whose names are on the membership register of the Association at the time when these Rules and Regulations come into force and of subsequent members who will be enrolled after that date in the manner prescribed in the article of Association.

"General Meeting" means meeting convened in accordance with the provision of the article of Association attended by the members of the Association.

The "Constitution" mentioned hereunder shall mean the constitution of the EPAB.

The "Executive Council" abbreviated as E.G. shall mean the Executive Council of the EPAB.

2. CONSTITUTION:

The Association shall consist of members whose names are on the Membership Register of the Association at the time when these Rules and

Le PRESENDENT ASSOCIATION OF THE PROPERTY OF T

Regulations come into force i.e. the day of first April, 1995, and of subsequent members who are enrolled thereafter, in the manner prescribed in

MEMBERSHIP REGISTER:

There shall be a membership Register in which the names of all the members of the Association shall be entered with their calendar year in the manner prescribed from time to time by the Bye-

4. ELIGIBILITY OF MEMBERSHIP:

The membership of the Association shall be open to all those citizens of People's Republic of Bangladesh who (a) have sound mind (b) subscribe to the aims and objectives of the Association as laid down in the Memorandum of the Association, (c) belong to the professionals as per criteria mentioned under different categories of members (d) pay to the funds of the Association such subscriptions as may be provided hereafter and (e) who shall undertake to abide by the rules and regulations of the Association. Members shall be elected without regard to race, religion sex or political affiliation.

The honorary membership however may also be open to national or international persons of repute in accordance with the provision laid down hereafter or as modified from time to time.

5. CLASSIFICATION OF MEMBER:

a. Honorary Member:

National or International persons of high scientific or literacy attainments or who have rendered conspicuous services to Biomedical or Social Science or individual whose contributions are noteworthy to the Association can be elected as Honorary Members by the E.C. duly approved by the general meeting. Members so elected shall enjoy such privileges enjoyed by the general members of the Association except voting right.

b. General Member:

Any professional having recognised post graduate degree/diploma in Epidemiology or any professional having post graduate degree/diploma in any branch of public health who has taken Epidemiology as career specialty for more than 3 (three) years is eligible for being accepted as member of the Association by paying an admission fee of Tk.250.00 and an annual subscription of Tk.500.00.

c. Life Member:

Any general member who pays a sum of Tk.5000/-(Tk. Five Thousand) is eligible for becoming Life Member of the Association without any further obligation of -membership subscription during his/her life time or any person who is eligible as per Article "4" of the constitution for being accepted as Member of the

A Standardical Agentation

Association in the manner laid down hereafter can also become a life member of the Association by paying an admission fee of further obligation of membership subscription during his/her

d. Founder Life Member:

All Life Members of the Association as they are on the day of the first commission of the Association, the first day of April, 1995, who have initiated the formation of the Association shall be considered as the Founder Life Member of the Association.

e. Founder Member:

All Members of the Association as they are on the day of the first commission of the Association, the first day of April, 1995, who have initiated the formation of the Association shall be considered as Founder Member of the Association,

f. Associate Member:

Public Health professionals of other specialty who are actively involved in epidemiological research, surveillance, teaching and training are eligible for being accepted as associate member of the Association by paying admission and annual subscription fees.

Associate member shall enjoy all privileges of the organisation except voting rights and shall not be eligible for election.

- g. Every applicant for admission to membership of the Association shall apply to the General Secretary of the Association or to such person as the Executive Council shall decide from time to time for such purpose, in prescribed form. The latter will place it before the Executive Council meeting and if approved, the applicant will be eligible for membership.
- h. The Executive Council shall not be bound to give any reason for accepting or refusing the application of any person for admission to membership of the Association.

i. Affiliate Members:

For furtherance of the aims and objects of the Association, the Association shall have the right to affiliate or be affiliated to any National or International Association, Society or Scientific Organisation, either in Bangladesh or abroad on terms mutually decided upon and approved by the Executive Council. Members of the affiliated bodies shall be reciprocally entitled to such privileges as agreed upon.

The Association may terminate any such affiliation (after due notice on either side) by a resolution passed by the Executive Council.

Wich before of Association

1. Lahur

6. RIGHTS, PRIVILEGES AND OBLIGATIONS OF MEMBERS:

- a. Rights and Privileges: Different kinds of members shall enjoy the following rights privileges.
- Right to vote: All members described under clause b, c, d and e of Article "5" have the right to vote in the election of the Association.
- ii. Eligibility for Election: All members described under b, c, d and e of article "5" shall be eligible for election to any office of the Association.
- iii. Eligibility for Nomination: All members described under b, c, d and e of article "5" shall be eligible for nomination as members to the Executive council or to any subcommittee of the Association.
- iv. All members shall have the right to attend and take part in the General meetings, seminar, lectures, demonstrations, conferences etc. organized by the Association.
- v. All members shall be supplied with copies of all publications of the Association free of cost or at such rates as the Executive Council fix from time to time.
- vi. The affiliated associations shall send duly authorised representative to attend the General meeting of the Association and such representative shall have the right and privileges as specified in the article.
- vii. Life members shall 'enjoy privileges of membership of the branch within whose jurisdiction they may happen to reside at the time of membership.
- viii. All members shall enjoy any other privileges that may hereafter be conferred by the Executive Council.
- ix. Every member shall remain member of the Association until his/her membership is terminated in accordance with the provisions hereafter contained.

b. Obligations of the Members:

- All members shall subscribe to the aims and objectives of the Association.
- ii. The members shall abide by the Rules and Regulations of the constitution of the Association.
- iii. The members shall abide by any decision taken by the Executive Council of the Association from time to time.

WICE PRESIDENT

A Lalur.

··· GKPATAN

DURATION OF MEMBERSHIP

Every member shall remain a member until his membership "Is terminated in accordance member until his membership bereinafter terminated in accordance with the provisions hereinafter

8. TERMINATION OF MEMBERSHIP

Membership may be terminated on the following grounds: On account of non-payment of membership fees.

- ii. By resignation.
- iii. On grounds of undesirable conduct as decided by Executive
- iv. On grounds of conviction in a Court of Law.
- On grounds of unsound mind as decided by Executive
- vi. At death.

9. RE-ADMISSION OF MEMBERSHIP:

- Any member who has ceased to be a member on grounds of article 8-i may be considered for re-admission on a fresh application made by him on payment of any dues outstanding against him on the date when he had ceased to be a member.
- ii. A member whose name has been removed on grounds of article 8 ii and iii, may be considered for re-admission by E.C. according to set rules to be envisaged in the Bye-laws.
- iii. But in cases coming under article 8-iv, re-admission may be possible only subsequent to such a person being declared to have recovered and became sound in mind by a medical authority to be decided by the E.C. and in cases of guilty of moral turpitude coming under article 8-v, readmission is only possible as and when such a person is exonerated from the charge of such moral turpitude.

10. ASSOCIATION YEAR

For financial and programme purpose, the year of the association and its - constituents when formed, shall be the calendar year i.e. 1st January to 31st December.

11. MANAGEMENT OF THE ASSOCIATION

a. The direction of the policy shall be vested in the general body of the association. It shall consist of all the members of the association. It shall ordinarily meet once a year at such date, time and place as shall be determined by the executive committee.

> Zang zatesta GECHBIAR. -ols iles

D.	The control end	120 120 12
	The control and Management of the affairs	01 10
	which shall be composed of the affairs which shall be composed of the following	(1)2020-1
	of the following	

	117. 21227				
í.	President				
ii.	Vice-President	-	2		
iii.	Treasurer	-	2		
17.	General #sa	-	2		
7.	Joint Secretary	-	1		
71.	Organizing	-	1		
711.	Organizing Secretary Publication and Communicati	-	1		
	Secretary Six Communicati	المتات			
7111.	Scientific Secretary	-	1		
17.	Memberz secretary	-	王		
7	Ex-Officio Member (Immediat	-	5		
	Past General Secretary)	=	1		
2.1.	Co-opted Members	-	3		
	to be elected:	-	2		
	to be elected by E.G. in				
	The state of the s				

12. FUECTION AND POWERS

The executive committee shall direct, regulate and administer the general affairs of the Association in accordance with the Memorandum, Articles of Association and Bye-laws. It shall be the duty of the Executive Commoil to execute the Issolutions passed by the general body of the association. The executive committee shall have powers:

Total:13

- a. To frame, alter or repeal rules and Bye-laws of the association subject to the confirmation by the General Body.
- b. To appoint special committee, sub-committees or other bodies and delegate some of its powers to them.
- c. To consider and decide application for affiliation of branches and the question of taking disciplinary action, against any member or branch.
- d. To represent before the Government or other public bodies or any properly constituted authority any matter in which they consider that the interest of the Association are affected.
- e. To appoint or remove salaried officers and servents of the Association.
- f. To exercise, in addition to the powers expressly conferred on it by the rules, all such powers and do all such acts and things as may be done by the Association.

The decision of the executive committee in all matters not covered by the rules and Bye-laws shall be final.

September 1

1 A Golor

g. To appoint individual/individuals/firm for auditing accounts of the Association.

13. FORMATION OF BRANCH

- i. A branch of the Association may be formed any where in Bangladesh by a minimum number of 11 members. However, there shall riot be more than one branch in one place.
- ii. The Branch Executive Council shall consist of the following:

a.	President		
b.	Vice-President	_	1
C.	Treasurer	-	1
d.	General Secretary	-	1
C.	Members	_	1
f		-	4
1.	Ex-Officio Member Immediate		
	Past General Secretary	_	1
		Total:	9

14. GENERAL MEETING

- i. At the end of each Association year, annual general meeting of all members of the Association will be convened by General Secretary in consultation with the President with at least one month's notice to transact the following business.
 - Presentation of the Annual report by the General Secretary.
 - b. Placement of the Audit reports
 - c. Placement of programme and budget.
 - d. Miscellenious if any.
- ii. Special General Meeting: A special general meeting may be convened for any special circumstance in the same manner as of annual general meeting at a shorter notice of at least 7 days.
- iii. Requisition General Meeting: A requisition general meeting may be asked in writing by at least 1/3rd of the members of the Association. In case of failure of the general secretary or president to convene such a meeting within 15 days of submission of written request, the signatories themselves shall be entitled to call such a meeting.
- The Executive Committee shall meet at least every alternate month. The date, time, place of such meeting, normally at 7 days notice, but in case of emergent situation at 1 day's notice, will be communicated to E.C. members by the General Secretary in consultation with the president. In case of necessity, president can convene meeting himself.

Sal Sill White Associations of Colors of Bangledon's B

16. QUORUM

- a. For E.C.: The quorum for a meeting of the E.C. will be at E.C.

 E.C. which at least two shall be members of the
- b. Of annual general members meeting and special general meeting will be 1/3rd of the members of the Association
- c. Of Requisition Meeting: The quorum of a requisition meeting shall be at least 3/4th of the members with voting simple majority of the votes.

17. VALIDITY OF THE PROCEEDINGS

The proceedings of the general body or the executive committee shall not be invalidated by any accidental omission to give any notice, thereby required or by any vacancy among their members or by any defect in the election or qualifications of any of their members.

18. REPORTS

The executive committees shall once in every year publish a summary of the proceedings, report of the activities of the association and its branches along with an audited statement of accounts as reported in the General Meeting.

19. ELECTION OF E.C.

Election of E.C. shall be held biannually by the members of the Association with voting rights and shall be conducted by an Election Commission constituted by E.C. The date of election shall be announced by E.C. and the election shall be conducted by secret ballots in a manner to be decided by the E.C. However, the first E.C. will be formed on ad-hoc basis for a period of two years or till the new E.C. is elected which ever period is shorter. Any existing vacancy in the first E.C. (besides the provision of co-option of 3 members), shall also be filled up by co-option from members of the Association with voting right by the E.C. as and when considered necessary.

20. AMENDMENTS, ALTERATIONS AND REPEAL OF THE MEMORANDUM, ARTICLES AND BYE LAWS

i. Proposals for change in the Memorandum of the Association as and when necessary and change in Articles and Bye-Laws of the and when necessary and change in Articles and Bye-Laws of the Association shall be considered at a meeting of the E.C. Association shall be considered at a meeting of the E.C. specially convened for the purpose. The proposed alterations must reach the E.C. at least two months before the date of such special meeting of the E.C. and shall be circulated to all the members of E.C. 4 weeks before the date of the meeting. Actual words of the proposed alterations shall be included in the agenda of the special meeting of the E.C. Such proposals shall be discussed at the meeting of the E.C. and submitted for decisions at the General Meeting to be passed by

CEPRESULENT ASSOCIATION OF AGMINISTRATION OF AGM

2/3rd majority vote. A copy of the proposed amendments shall be before the date of General meeting.

memorandum, Articles and Bye-Laws either received at the Association shall be considered in the meetings of the branch E.C or E.C. specially convened for the purpose. The branch E.C. shall send the proposal with its comments to the wording must reach the EC at least 2 months before the circulate the proposals with its comments to the Association at least 6 weeks before the general meeting. The proposal of the amendments shall be considered by the general meeting. It adopted, by two-thirds majority of those attending the meeting.

21. ADVISORY BODY:

An "Advisory Body" comprising of five members will be formed with a maximum of two immediate past presidents and three other members nominated by the Executive Council (E.C). The Advisory Body will advise the Executive Committee in different policy issues. Advisors will be invited to EC meeting(s) concerning policy issues. Their advise will be discussed in the E.C. meetings and will be given due consideration.

3 S S H HUNERING

Jack John Salas Sa